

Mac OS - Creating Screenshots

This document describes how to capture an image of the screen on a Macintosh computer.

Instructions for Mac OS 10.2.x and up

To capture using keyboard commands:

- An image of the entire screen, press **Command-Shift-3**.
- A particular area of the screen, press **Command-Shift-4**. This will change the shape of the mouse cursor. Drag to select the area of the screen to capture.
- An image of only a certain window, press **Command-Shift-4-Space bar**, then **click the mouse pointer in the desired window**.

An image file will be created on your desktop they will be named Picture 1, Picture 2, etc. Images can be copied to the clipboard instead by holding the control key when pressing the mouse button.

Alternate method: Use the built in screen capture application called "Grab" (Macintosh HD>Applications>Utilities>Grab) and using the capture options from the menu bar.